

November 3, 1972

Judith S. Weinberg
Personnel Officer
New York City Community College
300 Jay Street
Brooklyn, N.Y.

Dear Ms. Weinberg:

As I am on a year's sabbatical leave, your letter of October 26, 1972, asking for a personal reference in relation to Francis W. O'Keefe's application for a teaching position, has been forwarded to me at the Philadelphia address indicated below.

Mr. O'Keefe is a first-rate man, a scholar of integrity, and an inspiring teacher. I have known him for about twenty years. He was my student both as an undergraduate and as a graduate, finally doing a very good master's thesis under me on Thoreau's poetry.

I have had the opportunity to observe Mr. O'Keefe as a teacher, and I have been very favorably impressed with his ability to hold the interest of a class while at the same time maintaining a high level of discussion.

Unlike many teachers, Mr. O'Keefe has had a wide experience in the world outside the classroom and has been able to use it effectively to reinforce his teaching of literature and of writing. I feel confident that he will do an excellent job for you.

Yours sincerely,

Donald N. Koster, Ph.D.
Professor of English

5008 North 12 Street
Philadelphia, Pa. 19141

*Frank,
I thought you should
have this. Good luck!
I'm busy at work on
my book on Transcendentalism.
Please here is a 15-DA 4-6187
in case you ever need to call.
As always
Duk
I'm afraid I mailed you
an empty envelope for
in haste.
You don't think I
think I
dot, I.*

RESUME

Education:

- B.S. 1936 St. Francis College, Brooklyn, N.Y.
M.A. 1950 Adelphi University, Garden City, N.Y.
Thesis: The Poetic Images Of Thoreau
1950-54 New York University, New York, N.Y.
Graduate English, Philosophy;
Passed Preliminary Examination
for English Ph.D. 1952
1954-69 New School for Social Research, N.Y., N.Y.
Graduate Philosophy, Sociology, Political Science.

graduate course credit and attendance hours
- about 150 -

Experience:

- 1949-56 English Instructor, Hofstra University, Hempstead, N.Y.
Remedial and Regular Language Arts -
Sophomore Source Studies (Old Testament, Greek Plays)
1960-69 English Instructor, Pratt Institute, Brooklyn, N.Y.
Remedial and Regular Language Arts - Great Books -
Black Writers.
1967-69 Volunteer Teacher, Counselor, Assistant-Director,
Neighborhood College, Bedford Stuyvesant, Brooklyn, N.Y.
Remedial and Regular Language Arts - Black Writers -

Military Service:

- 1940-45 United States Navy; Lt. (j.g.)

References:

Janszen Research; 506 R West 55 street, New York, N.Y.

Francis O'Keefe
506 R West 55 street
New York, N.Y. 10019
% Janszen Research